



**Service de la culture, du patrimoine
Bureau des grands événements (Major Events Office)**

Code of Conduct

1. Production company employees and film crew members must comply with the conditions on the filming permit. The technical team must always have in its possession, at the filming location, a copy of the filming permit and must communicate the contents to the members of the crew.
2. Crew members are limited to using the spaces designated on the filming permit or described in the third-party contractual agreement, and must not enter adjoining properties. They must behave courteously in their dealings with residents and they must not disturb the peace and quiet of the neighbourhood.
3. At all times, production company employees and technical team members must behave as guests and use courteous language when communicating with residents, business owners, or any other person not associated with the production company.
4. Once vehicles are in position, their engines must be switched off immediately.
5. Unless specifically authorized in the parking permit, vehicles must not at any time block access to alleys, residences, or service driveways or be parked in front of fire hydrants, in bus stop zones, in areas reserved for emergency vehicles, in areas reserved for people with physical disabilities, in areas where parking is prohibited, or within 10 feet (3 metres) of a street corner.
6. Production company employees and technical team members must comply with municipal regulations and road safety rules at all times, including parking their vehicles in the direction of traffic.
7. Minimum health and safety standards must be met to ensure that the activities planned pose no danger or risks to residents and production crew members.
8. Pedestrian access to residences, businesses, and establishments must not be obstructed by unsecured cables or other equipment that blocks routes or access.
9. Parking of private vehicles belonging to the production crew is prohibited at all times in the spaces listed on the parking permit. Private vehicles must be parked away from the filming location and in full compliance with the regulations in force in the area.
10. Only parking agents or City of Québec police officers can authorize the towing of a vehicle.
11. No canteens are allowed on commercial streets.
12. At the end of filming, the production team must restore the filming location to its original condition, notwithstanding normal wear and tear, and not leave any waste on public property (streets, alleys, parks).
13. Pruning, relocating, or cutting down trees and shrubs is prohibited.
14. The production team is not allowed at any time to move road signs or street furniture. Requests to move these items must be sent in advance to the Major Events Office.
15. The producer must ensure the safety of the crew members and the public while the production team is using public or private property.
16. The producer will distribute a copy of this Code of Conduct to each team member and ensure compliance.