

 Not guilty plea and
inquiry request

 Ticket

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| 1. Applicant information |

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| Last nameClick here to enter text. | First nameClick here to enter text. |
| Home address (number, street, apt.)Click here to enter text. | CityClick here to enter text. |
| ProvinceClick here to enter text. | Postal codeClick here to enter text. | Home phoneClick here to enter text. |
| Other phone999 999-9999 | ext.9999 | EmailClick here to enter text. |

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| 2. Information about the request |

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| Ticket number(s): | 1Click here to enter text. | 2Click here to enter text. | 3Click here to enter text. |
| Reasons for inquiry request [ ]  Parking meter (corresponding meter number) [ ]  Unclear temporary signage (e.g., sawhorses)  [ ]  Multiple tickets issued for the same violation (ticket numbers required) [ ]  Permanent signage not visible (proof required) [ ]  Incorrect vehicle registration and/or make and model [ ]  Vehicle theft (police report required) [ ]  Identity theft (police report required) [ ]  Special permission to park issued by the City of Québec (special permission required)\* Your inquiry request must include copies of supporting documents (e.g., meter receipt, photos, police report). Under no circumstances will a request be accepted without them. |
| Supporting documentsClick here to enter text. |

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| 3. Signature |

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| IMPORTANT:Hold on to your ticket and the response form (“Formule réponse”). Only the vehicle owner may submit an inquiry request.No additional fees will be incurred during this time.You will receive a response in a timely manner. |
| Defendant’s signature | Date year month day |
| AAAA | MM | DD |
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| 4. Submitting your form |

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| Please submit the completed form to:Ville de Québec municipal court registry or courmunicipale@ville.quebec.qc.caCentre de service de Sainte-Foy1130 route de l’ÉgliseQuébec City, Québec G1V 4X6 |

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