logo bateau noir

Not guilty plea and  
inquiry request

Ticket

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| 1. Applicant information |

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| Last name  Click here to enter text. | | | First name  Click here to enter text. | |
| Home address (number, street, apt.)  Click here to enter text. | | | | City  Click here to enter text. |
| Province  Click here to enter text. | | Postal code  Click here to enter text. | | Home phone  Click here to enter text. |
| Other phone  999 999-9999 | ext.  9999 | | Email  Click here to enter text. | |

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| 2. Information about the request |

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| Ticket number(s): | 1 Click here to enter text. | 2  Click here to enter text. | 3  Click here to enter text. |
| Reasons for inquiry request  Parking meter (corresponding meter number)  Unclear temporary signage (e.g., sawhorses)  Multiple tickets issued for the same violation (ticket numbers required)  Permanent signage not visible (proof required)  Incorrect vehicle registration and/or make and model  Vehicle theft (police report required)  Identity theft (police report required)  Special permission to park issued by the City of Québec  (special permission required)  \* Your inquiry request must include copies of supporting documents (e.g., meter receipt, photos, police report). Under no circumstances will a request be accepted without them. | | | |
| Supporting documents  Click here to enter text. | | | |

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| 3. Signature |

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| IMPORTANT:Hold on to your ticket and the response form (“Formule réponse”). Only the vehicle owner may submit an inquiry request.  No additional fees will be incurred during this time.You will receive a response in a timely manner. | | | | | | | | |
| Defendant’s signature | Date  year month day | | | | | | | |
| AAAA | | | | MM | | DD | |
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| 4. Submitting your form |

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| Please submit the completed form to:  Ville de Québec municipal court registry or [courmunicipale@ville.quebec.qc.ca](mailto:courmunicipale@ville.quebec.qc.ca)  Centre de service de Sainte-Foy  1130 route de l’Église  Québec City, Québec G1V 4X6 |

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